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### Understanding the Role of the Learning Coach

A learning coach is a parent, family member, or other adult that facilitates and supports the student through his or her courses.

The role of the learning coach is to:

- Guide the student through the lessons as needed.
- Discuss concepts being taught.
- Assist with interactive tools and games.
- Oversee assignments.
- Help facilitate hands on learning that may be in the course.
- Check for understanding on assignments.
- Keep the student on schedule and on pace.
- Insure all components of the course are being done with fidelity (independent reading, novel studies, practice activities, etc)
- Communicate with teacher as needed.





### **Preparing a Learning Space**

Learning spaces should not be limited to a desk and a chair. It is important to create a learning space that provides opportunities for students to move as needed. The key is to set up a space or spaces where the student is free from distractions and able to focus on completing tasks. Below are some suggestions for setting up a learning space:

- Make sure the desk and chair allow the student to sit upright at the computer.
- Have other seating options in the room for students to do offline assignments, such as a comfy chair or bean bag for independent reading, and a larger table with coloring supplies, glue and scissors for written work and projects.
- Create wall space to post a word wall, a world map, and other items that may be frequently referenced.

Learning spaces do not have to be confined to one small area or room for example:

- A student can have a desk to complete online work.
- Offline work can be completed at a kitchen table with a caddy with coloring, writing and other types of school supplies.
- Complete independent reading and novel studies on the couch in the living or family room.
- A refrigerator makes a great wall space. Add magnetic strips to the back of word wall cards to put on the refrigerator.





### Setting and Following a Schedule

Setting and following a schedule is important because it keeps the student in a routine. Keeping students in a routine helps them to stay focused on different tasks and provides them with an important life skill.

During a regular school day, an elementary student usually does more than just academic subjects. They spend time talking and communicating about things that they are learning, take breaks in the form of recess and lunch, and talk to their teachers about learning and development goals. These activities are important in helping students process what they are learning. Providing time in the day to talk about what a student is learning will reinforce learned concepts, providing him or her with a better chance of success towards mastery.

These things are done to provide students breaks, so that they do not get overwhelmed or tired out by going from subject to subject. It is important to incorporate these types of activities into the day for your student as well.

The schedules listed are suggested to help guide you. It is important to set up a schedule that works best for your student, is easy to follow, and helps maintain a routine.

Here is a suggested schedule.

Sugg	ested	4-5	Sched	ule

Subject	Suggested Time
Morning Meeting: Discuss goals for the day,	15-20 minutes
current events, and upcoming activities	
Language Arts	60-75 minutes
Snack/Brain Break (play a game, exercise, move	20 minutes
around)	
Mathematics	45-60 minutes
Lunch/Free Play	40 minutes
Science	30-45 minutes
Social Studies	30-45 minutes
Brain Break	10 minutes
Electives	30 minutes
Afternoon Meeting: Discuss what was learned,	15 minutes
review, and set goals	



### **Previewing Courses**

It is important to preview the lesson a student will be working in. Preview a course by logging into an observer account. You will only be able to preview the resources module and the lessons the students are working in. You cannot jump ahead in a course. It is good practice to preview a lesson before a student, so you know what will be covered in that lesson.

When previewing a course, start with the Resources Module. This is the first module in every course. In this module, you will find:

- A section for the learning coach to learn more about their role as well as how to navigate through the platform.
- A course materials list.
- A getting started guide for the student.
- Additional course specific information.



A typical module has lessons for the student to learn and practice the concept, assignments for the student to complete, and assessments that are either completed online or during a synchronous session with the teacher. Each lesson has a learning coach tab. Clicking on the tab will provide the learning coach with information about the lesson as well as if any materials are needed for the lesson.





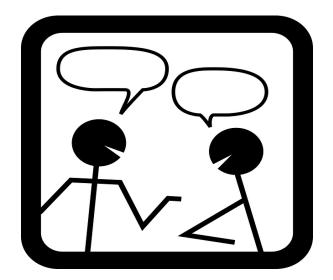
## A Typical Day: Morning Meeting

Many learning coaches wonder what a typical day looks like for a virtual learning elementary student. This section of the guide is going to walk you through a typical day using the schedule included in the guide. This is just a suggestion. It can be tweaked and adjusted to fit your needs.

### Morning Meeting 15-20 minutes

This is a time to meet with your student and go over some basic skills students should know. It is also a time to review goals that have been set and concepts being learned. Below is a list of suggested activities for the morning meeting:

- Weather: Have students describe what the weather is like outside. Ask what they should wear for the weather. Look up the nationwide and local weather forecast and have students compare the weather in different locations. Discuss what the symbols mean on the weather maps. Discuss patterns of weather.
- Review concepts from lessons.
- Review goals for the day.





## A Typical Day: Language Arts

#### Language Arts 60-75 Minutes

In grades 4-5 Language Arts, there are 6 modules. A student should complete 1 module approximately every 3 weeks.

In the beginning of the school year, you will want to guide your students through the lessons and model best practices for going through a lesson. If a student has trouble reading, they may have the lesson read to them by clicking on the player at the bottom of the lesson page.



Before a student clicks onto the next page, ask the student to summarize what they learned or ask them questions about that page.

#### Lesson Videos

Watch videos with the student. Ask questions about what the video is teaching. Have the student retell facts from the video.





# A Typical Day: Language Arts

#### Lesson Assignments

When a student encounters an activity button on a lesson page, have the student click on it to download and print the assignment. If you have a workbook, direct the student to find the workbook page and complete it. If you have a workbook direct the student to find the workbook page and complete it. Assignments will be submitted after each lesson. The submission page is located after the lesson quiz. Reference the Getting Started section of the Resources module for information on submitting lesson assignments.

Y	our Rea	adin	g Process		
Hou	much do you l	know abo	ut how you read?		
While some steps in the reading process come early to you, others may be more challengingboth to remender and to perform. Also, how quickly and easily you perform the steps may				nemper and to form the steps ma	How Do You Read?
wri ste abo	perform: Also, how quickly dha casily you perform the steps ma demonstrate the second second second second second second written below your grade level, ou may be a to skip some steps. However, when you try to read some ning written a little above your level, or something that include words you don't			le to skip some ing written a little words you don't	Your name: Select the answers that describe how you read now—even if you know it's not the best way to
To USU but	help yourself ally use whe	f and you in you re swer the	emember all those sto ur teacher under stand ad, do the act lity be questions in the file.	d the process you low. Click the activ Then save the file	read. You can select more than one answer per question. $vit_{\mathcal{Y}}$
to	d give it to yo become a bet	tter, mo	her. Your to cher will re stratec beader th	help you find ways his year.	■ 1. When I start reading a novel, I
			Activity 25		find page 1 and start reading
You	i will be grad	ed base	d on the rubric below:		look at the table of contents to see if there are chapter titles
[		Points	Criteria		read the last page first
	Completion 2 Points	1	You provided a full a answer to all of the assignment.	nd complete questions in this	check to see if there are any pictures in the book
		1	Your answers or ess you completed all of reading for the assis the lesson in which t appears.	the required anment, including	<ol> <li>When I read a section in a textbook, I</li> <li>read the subheadings and look at the picture first</li> </ol>
	Effort 2 Points		Your answers show t understand and can skills related to his o	perform the	read enough to answer the questions at the end of the section read all paragraphs carefully and take notes
		1	Your answers show t lot of thought to the parts of the assignm	questions or	skim each section looking for main ideas
				Pro	cesses
					Reading
				(?)	Reading Quiz

How Do You Read? Assignment

# **X**Edgenuity

The Role of the Learning Coach Elementary Grades 4-5

### **A Typical Day: Language Arts**

#### **Novel Studies**

Part of the Language Arts block is a Novel Study. Students will pick 2 books each semester to read from a list of books given in the Novel Study assignment. There are study guides for students to download and complete while they are reading their chosen book. Each day have your student read from the book for a minimum of 30-40 minutes. As the Learning Coach, you should read the book and have discussions with your student about what has been read.

Novel Study, Book 1 Module 1 > Processes

For the first half of this course, you'll be required to read two novels from the list below. As you read each novel, you'll complete a study guide that will help you think about the book as a work of literature. The first study guide is due at the end of Module 3.

Choose the novel you will read first, based on the introductions below. You can click the study guide link next to the book title to download the study guide.

#### List of Novels for Semester A

Bud, Not Buddy by Christopher Paul Curtis

#### Study Guide

Bud Caldwell has been living in an orphanage since he was six years old. That's when his momma died, leaving behind some flyers for a famous jazz band called Herman E. Calloway and the Dusky Devastators of the Depression. Bud keeps the flyers safe in a ratty old suitcase that he refuses to let out of his sight. Bud's not sure why his mother was so attached to the flyers, but one day he gets an idea. When he is sent to spend the summer with a cruel foster family, and runs away, Bud decides to try out his idea, even if it means doing some very difficult and dangerous things.

#### Tales of a Fourth Grade Nothing by Judy Blume

#### Study Guide

Everyone who meets Peter's little brother thinks he's adorable—at least at first. Peter knows the truth about "Fudge," though. He's a royal pain in the neck, especially if you're his older brother and have to help look after him. Tales of a Fourth Grade Nothing will make you appreciate your own little siblings—or the fact that you don't have any yet! That is, unless your little sister or brother is at all like Fudge. In that case, you'll understand Peter's troubles perfectly.

The Tale of Despereaux by Kate DiCamillo

#### Study Guide

Despereaux Tilling is a small, sickly mouse that "just isn't right." From the day he was born, his family identified him as different, and as he grew (slightly) in size, Despereaux also grew stranger, at least from his family's point of view. Finally, the other mice in the castle where he lives decide they've had enough-Despereaux is seen sitting at the feet of a human king, allowing the princess to touch his head. Even worse, he speaks to her! Now he says he's in love, and nothing will do but to rescue the beautiful Princess Pea from their common enemy, the rats in the dungeon. It all seems rather far-fetched, certainly. But Despereaux is very, very special mouse.

#### Bud, Not Buddy Study Guide

#### Grand Rapids or Bust!

Bud Caldwell has been living in an orphanage since he was six years old. That's when his momma died, leaving behind some flyers for a famous jazz band called Herman E. Calloway and the Dusky Devastators of the Depression. Bud keeps the flyers safe in a ratty old suitcase that he refuses to let out of his sight. Bud's not sure why his mother hung onto the flyers, but one day he gets an idea. When he is sent to spend the summer with a cruel foster family, and runs away, Bud decides tort you this idea, even if it means doing some hard and dangerous things.

#### Be a Better Reader

- As you work on the study guide for Bud, Not Buddy, you'll also practice these skills, which will help you when you read other novels, for school assignments or just for fun.
- 1. Identify the conflicts in a novel, and watch how they are worked out by the end
- 2. Describe the main characters in a novel, based on clues the author provides.
- 4. Identify the themes in a novel.
- 5. Explain how a novel's conflict, events, characters, setting, and themes are connected.

#### Behind the Scenes

The events in Bud, Not Buddy happen during the Great Depression. During this time, in the 1930s, most Americans had a hard time feeding themselves and their children because there were very few jobs available. Many men and boys left home and traveled around the country, looking for work. If they could not afford to ride a passenger train (most of them could not), they would climb into a box car carrying freight instead. At one point during the story, Bud and his friend Bugs try to hop a train that is headed to Chicago.

Another thing about the years of the Great Depression, when Bud's story takes place, is that black and white Americans were separated into different parts of town by laws and customs. It could be very dangerous for an African American to travel through a place where people of his or her race were not allowed to live. Bud must rely on plenty of luck and the kindness of strangers to survive the adventure he sets out for himself.

### Bud, Not Buddy Study Guide

th ai in

As you read *Bud*, *Not Buddy*, take notes about how the plot of the story is set up. Use the numbered spaces below to list the conflicts, or problems, faced by the nove's main characters. Then list the events that occur in the novel and the resolutions (the solutions to the novel's problems). For each of these categories, you may not fill all the numbered spaces. Some books have fewer conflicts and events than others.

Conflicts What problems will need to be solved by the end of the story? As you learn about new problems, write them on the lines in this box.	1.
	2.
	3.
	4.
	5.

Events hat happens throughout e story? When you read soout an event that seems sportant, write it on one of e lines in this box	1.
	2.
	3.
	4.
	5.
	6.
	7.
	8.
	9

Resolutions	1.
How are the story's problems solved? For each problem you listed in the Conflicts box, explain how the problem was	2.
	3.
	4.
colund	r

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#### Get This!



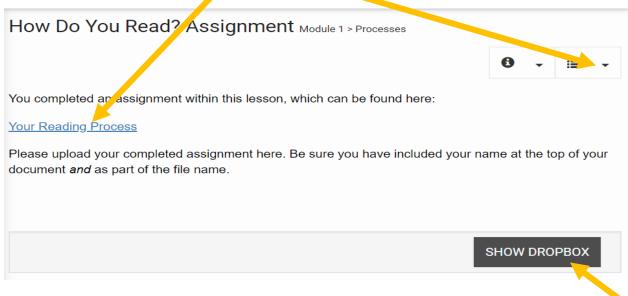
### **A Typical Day: Language Arts**

#### Submitting Assignments

At certain points in a module, your student will be asked to submit assignments. The Getting Started Lesson in the Resources Module describes how to submit assignments. An assignment will be submitted in the activity labeled "Assignment" after each lesson.

Pro	ocesses	
	Reading	
0	Reading Quiz	
	How Do You Read? Assignment	

When a student clicks on the assignment the assignment page will open. A student can click on the link to preview what the assignment was. The rubric for the assignment can be viewed by clicking on the icon in the top right corner.



Clicking on the Show Dropbox button will allow the student to upload an attachment to submit to the teacher.

# **Edgenuity**

The Role of the Learning Coach Elementary Grades 4-5

# A Typical Day: Language Arts

When opening the drop box, the student can upload their attachment from Google Drive or from computer files. The student may also type a message to the teacher in the box if desired. Once the attachment is uploaded, the student can submit it by clicking on the submit button at the bottom.

Writer in Training Assignment Module 1 > Introduction		
	Target due: 2/8/19	0.
Attachments: None Add Attachment: CHOOSE GOOGLE DOCUMENT Choose File No file chosen		
Comments:		
$\mathcal{F} \bullet  T^{\downarrow} \bullet  B  I  \underline{U}  \coloneqq  \exists  \partial^{\mathcal{C}}  \boxtimes  \blacksquare  \bullet  \bullet  \sqrt{\kappa}$		
CANCE	EL SAVE SUB	MIT

### Learning Coach Shared Read Aloud

End the Language Arts Block by reading aloud a story to your student. For fourth and fifth graders, choose a chapter book to read. During this time, you could read aloud one chapter and then have your student read aloud a second chapter. Discuss what was read when finished.



### A Typical Day: Snack Time and Brain Break

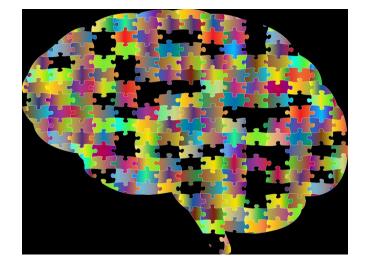
#### Snack Time 10 Minutes

It is important for elementary students to take breaks and experience movement. After finishing Language Arts, it would be a good time to take a break. Start with snack time. This is a good time to discuss good nutrition practices encouraging your student to choose a healthy snack such as fruits and vegetables and water to drink. Enjoy a snack with your student and discuss why what you are eating is good for you.

#### **Brain Break 10 Minutes**

Before starting Math, take about 10 minutes to do a movement activity. Some suggestions are below:

- Spelling Word Hop: Print or write out the spelling words for the week. Place the papers randomly on the floor. Have the student hop from paper to paper stopping to practice spelling each word without looking at the word. If the student makes a mistake, he or she must start back at the beginning. This game could be updated by adding new words that are introduced each week and taking away words and letters as they are mastered.
- Be A Spelling Word: Have the student stand up and spell their words for the week. The student must try to make each letter as he or she says it using their body.
- Yoga: Search for child friendly yoga poses and spend 10 minutes doing them.
- Go Noodle: This is a website that has many songs that get kids up and dancing.





### A Typical Day: Math

#### Math 45-60 Minutes

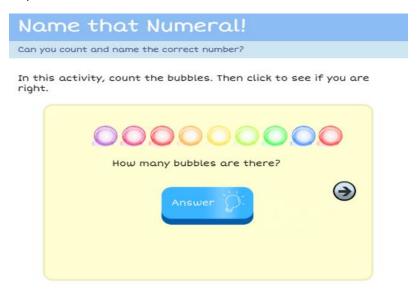
In grades 4-5 Math there are 6 modules. A student should complete 1 module in about 3 weeks.

In the beginning of the school year, you will want to guide your student through the lessons and model best practices when going through a lesson. If a student has trouble reading a lesson, be sure to show the student where to click the play button to have the content read aloud.

-	<b>()</b>	
Which item belon	gs in the group?	
9	:	
101	f 3	

Before a student clicks onto the next page, ask the student to summarize what was learned or ask questions about that page.

When a student plays an interactive game, watch for how many errors they make. Have the student redo the game if many mistakes are made.





## A Typical Day: Math

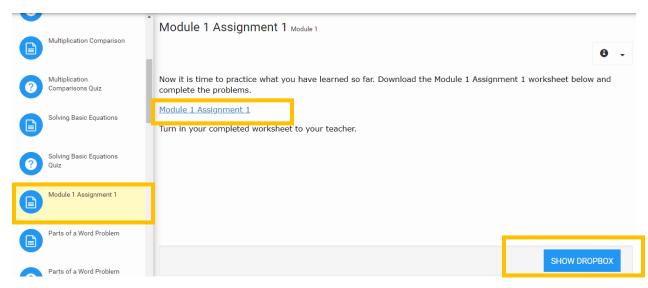
#### Lesson Videos

Watch videos with the student. Ask questions about what the video is teaching. Have the student retell facts from the video.



#### Lesson Assignments

Math assignments will be given after a few lessons. They will have the word "Assignment" in the lesson title. When a student clicks on the assignment lesson, there will be a link to download the assignment. The student can print it or in some cases type directly in the document. If you have a workbook, direct the student to find the workbook page and complete it. When finished, have the student submit the worksheet by scanning it and putting it in the drop box on the assignment page.





# A Typical Day: Math

#### **Quizzes and Exams**

At the end of each lesson is a quiz. The quizzes cover the key ideas of the content from the lesson. At the end of every module is a Module exam. The exam will cover all the content covered in the entire module.

#### Math Games:

Before a student starts a lesson and after a student finishes a lesson, it will be good practice to play a math game that reinforces the concepts being taught for each lesson. There are many places to find math game ideas online.

### A Typical Day: Lunch/Free Time

### Lunch/Free Time (40 minutes):

This is a time for your student to take a longer break. Plan on lunch being about 20 minutes. Have your student help make lunch. Use this time to discuss good nutritional choices and the food groups. After eating lunch allow your student to have 20 minutes of free time to play. If it is a nice day, play outside. If is a rainy day, have them choose things to play with inside. Use this time as a screen-free break with no television, computer, or tablet.





### A Typical Day: Science

#### Science 30-40 Minutes:

In grades 4-5 Science, there are 6 modules. A student should complete 1 module in 3 weeks.

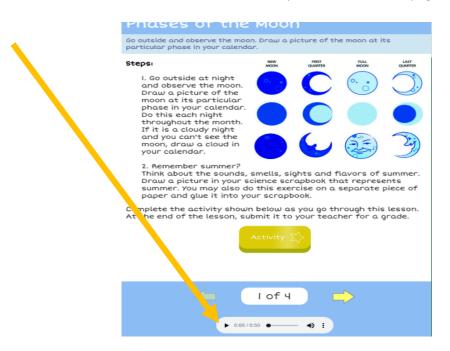
#### **Guiding Question:**

Before the student starts the lesson take time to have a discussion. Pose a Guiding Question about the topics in the lesson. For example, if the lesson is about the phases of the moon ask the student: "I wonder why the moon changes shape? What do you think?"

Discuss the possible theories and then have the student work on the lesson. As the student goes through a lesson, ask them questions. Guiding questions will be included in the course guide for your grade level in Science.

#### Going through a Lesson:

In the beginning of the school year, you will want to guide your student through the lessons in order to model best practices. If a student has trouble reading the lessons, be sure to show the student where to click the play button to have the content read aloud. Before a student clicks onto the next page ask the student to summarize what was learned or ask them questions about that page.





### **A Typical Day: Science**

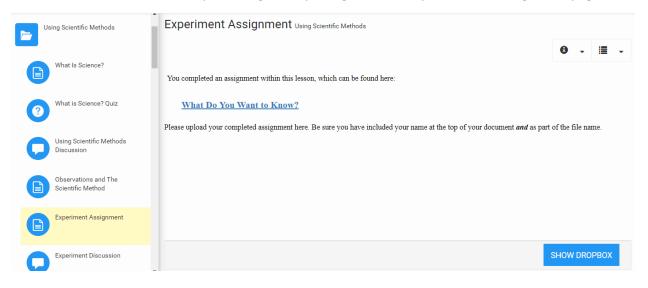
#### Lesson Videos

Watch videos with the student. Ask questions about what the video is teaching. Have the student retell facts from the video.



#### Lesson Assignments

Assignments in Science will be identifiable with the word "Assignment" in the lesson title. When a student clicks on the assignment lesson, there will be a link that will either download the assignment or takes the student to the assignment directions. If the assignment is a worksheet, the student can print it or in some cases type directly in the document. If you have a workbook, direct the student to find the workbook page that matches the document downloaded and complete it. When finished, have the student submit the worksheet by scanning it and putting it in the drop box on the assignment page.





# A Typical Day: Science

#### **Discussion Assignments**

In each module, lessons will have discussion assignments to discuss concepts being taught. Your student will respond to the Discussion topic by selecting a new thread. The student should also reply to other students discussion posts.

Using Scientific Methods	Using Scientific Methods Discussion Using Scientific Methods
What Is Science?	NEW THREAD     +     -     □   Group by: Thread
What is Science? Quiz	Just think about the simple, ordinary things you do every day that involve using scientific methods. Share your thoughts on the classroom discussion board. Take a look at your classmates' entries as well. If you had a similar experience or can think of another way a student used a scientific method in his or her example, post a friendly note about it!
Using Scientific Methods Discussion	You will be scored using the <u>Discussion Rubric</u> .
Observations and The Scientific Method	I use the scientific method when I go on hikes. I observe the environment around me. I develop hypot  SHOW MORE
Experiment Assignment	Steve Jones 2018/08/12 8:19PM NEW Every time I play a sport I predict if we will when or lose and what the score will be. I analyze pl SHOW MORE
Experiment Discussion	

### Materials:

In Science, students may have activities that are hands-on experiments. Be sure to preview the materials list to find the materials needed and have them on hand.

#### Wrap Up:

After a student completes a lesson review, review the guiding question discussed at the beginning of the lesson. Ask what was learned to help answer the question. Ask what questions the student still may have. Have the student record answers in a science notebook. End the session by reading a story related to the learned topic. Your local library will have a good selection of children's science books.

#### **Science in the News**

Learning about science in the news can make a student's learning meaningful and relevant. Take some time to research the topics in science to try to find current events that are related to that topic. Share your findings with your student.



# A Typical Day: Social Studies

#### Social Studies 30-40 Minutes

Fourth grade Social Studies has 18 modules a semester. Students should complete one module a week. Fifth Grade Social Studies has 6 modules a semester. Students should spend 3 weeks on each module in fifth grade.

#### **Daily Map Skills**

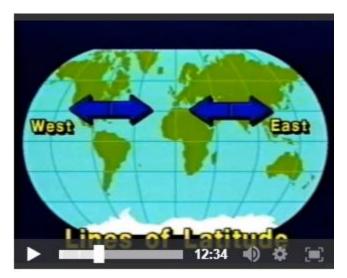
Purchase a Children's Atlas. Each day focus on a map from the Atlas and ask your student questions about the information on the map. Have your student identify the compass, the map key, lines of longitude and latitude, and other features of the map.

#### Going through a Lesson:

In the beginning of the school year, you guide your student through the lessons to model best practices. If a student is having a hard time reading the lessons, be sure to show the student where to click the play button to have the content read aloud. Before a student clicks onto the next page ask the student to summarize what was learned or ask them questions about that page.

#### Lesson Videos

Watch videos with the student. Ask questions about what the video is teaching. Have the student retell facts from the video.

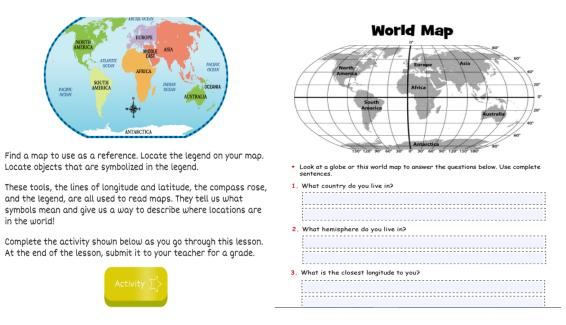




### **A Typical Day: Social Studies**

#### Lesson Assignments

When a student encounters an Activity Button on a lesson page, have the student click on it to download and print the assignment. If you have a workbook, direct the student to find the workbook page and complete it. When the student finishes the worksheet, have him or her submit the worksheet by scanning it and putting it in the drop box when prompted to in the course (this is usually after the lesson).



#### **Quizzes and Exams**

At the end of each lesson is a quiz. The quizzes cover the key ideas of the content from the lesson. At the end of every module is a Module exam. The exam will cover all the content covered in the entire module.

#### Materials:

Any materials needed for Social Studies will be in the Materials list found in the Resource Module of the course. Be sure to preview the materials list to find the materials needed and have them on hand.

#### Wrap Up:

After a student completes a lesson, review the concepts learned in that lesson.

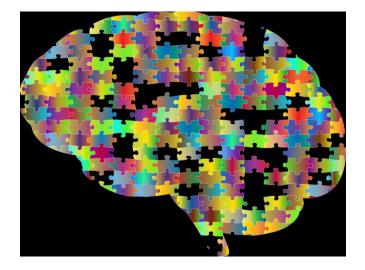


## A Typical Day: Brain Break

#### Brain Break 10 Minutes

After Social Studies and Science, take about 10 minutes to do a movement activity. Some suggestions are below:

- Act it Out: Gather together 5 vocabulary words from Science or Social Studies. Say the word. Ask the student to act out the meaning of the word.
- 10-minute Creation Challenge: Give your child a random grouping of materials (straws, pennies, pipe cleaners, glue, scissors, etc.) Ask them to create something using all the materials.
- Yoga: Search for child friendly yoga poses and spend 10 minutes doing them.
- Go Noodle: This is a website that has many songs that get kids up and dancing.



### **A Typical Day: Electives**

**Elective Courses: 30 Minutes** 



If your student is enrolled in more than one elective course, the electives can be rotated each day. For example, if your student has Art and Physical Education, do Art one day and PE the next. A student can focus on one elective each day and alternate the days.

### A Typical Day: Afternoon Meeting

### Afternoon Meeting 15-20 minutes

This is a time to meet with your student and review the day.

- Discuss with your student what was enjoyed most, what is something new learned, what was the least favorite activity, and/or what needs review or extra help.
- Review the goals that were set, discuss if the goals were met, if they need to be readjusted, and set new goals if needed.
- Take a minute to review spelling words. Ask the students to spell the word and use it in a sentence. Make it a challenge with new sentences each day.
- Review the math concepts for the day and quiz students on what they are learning.





### Synchronous Sessions and Teacher Communication

Your student's teacher will have contact information posted, so that anytime you have questions or need to contact the teacher you can. Communication with your student's teacher is key to a successful learning environment. Never hesitate to reach out when needed.

Another way the teacher will contact students is through weekly Synchronous Sessions. Your teacher may schedule a synchronous session with your student. During this time the teacher will administer assessments, go over assignments, discuss grades and student progress with the student. It is important that you sit in on these sessions but allow the session to be run by the teacher. Be a silent observer during the session allowing the teacher and student to have a discussion. Make note of teacher tips and suggestions given to the student in order to reinforce those things at home. When the teacher is done with the student for that session ask any questions you may have.



